

# RECONSIDERATION OF LIBRARY MATERIALS FORM

1. Please review the **Material Complaint Process for Patrons** (attached)
2. Fully complete all the requested information on this form.
3. Bring or mail the completed form to the Library at the address below

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## Patron Request for Reconsideration of Library Material

Thank you for your interest in the Library and its materials collection. The Library takes very seriously all concerns expressed by its patrons and will attempt to respond as quickly as possible. Library staff will review your comments and evaluate your recommendation using the Library's [Materials Selection Policy](#) as a guideline.

Your Name  
Address  
City

Library Card No.  
Phone  
Zip

1. Library material on which you are commenting (PLEASE CIRCLE ONE):

BOOK	VIDEO	MUSIC CD	BOOK ON TAPE
MAGAZINE	DVD	PAPERBACK	BOOK ON CD

Title  
Author/Producer  
Publisher  
ISBN

Publication Date  
Call No.

2. Did you read/ listen to/ view all of the material?  
If not, which sections/ parts?

3. To what in the work do you object? (Please be specific. Cite parts or pages. Use the back of this sheet as necessary.)

4. What do you suggest the Library do with this title?

5. Additional comments (Please use other side if needed.):

Signature

Date

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STAFF USE ONLY: This form was received by:  
Date Time

Action taken: